**Profle title**

|  |  |
| --- | --- |
| **Runbook name** |  |
| **Runbook description** |  |
| **Owner** | @ mention the owner |
| **Version** | e.g., 2.3 |
| **Version date** | Type // to add the date |
| **On this page** |  |

**🏛 Architecture**

Provide a high-level architectural diagram of your hosts and services so that your operations team can effectively troubleshoot an alert or outage.

## :speech_balloon:​ Support contacts

|  |  |  |  |
| --- | --- | --- | --- |
| **Expertise level** | **Team** | **Team lead** | **Contact info** |
| Level 1 | @ Team members | @ Lead |  |
| Level 2 |  |  |  |
| Level 3 |  |  |  |
|  |  |  |  |

## 🎽 Runs

List the routine operations tasks this runbook is automating.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **State** | **Start time** | **Completed time** | **Duration** |
| e.g., Database backup | Success / Error |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## 🎢 Process

List the procedures your team needs to follow to start, stop, monitor, and debug the system. Include procedures for every anticipated scenario.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Step instructions** | **Enabled** | **Execution location** | **Run environments** | **Run conditions** | **Documentation** |
|  | Yes / No |  |  |  | Add a link |
|  |  |  |  |  |  |
|  |  |  |  |  |  |